



**LAKELAND CENTRAL SCHOOL DISTRICT  
TRANSPORTATION DEPARTMENT**  
3100 East Main Street  
Mohegan Lake, NY 10547  
(914) 528-4445

**REQUEST FOR TRANSPORTATION TO A NON-PUBLIC SCHOOL**

New York State School Law requires that a written request be made **EACH YEAR** for transportation to a non-public school. Parent or legal guardian prior to **April 1<sup>st</sup>** of the upcoming school year must submit this request to the Transportation Department. The only exception is when families move into the district later than the April 1<sup>st</sup> in which case the request should be made within 30 days after establishing residency within the district. If your home residence is beyond 15 miles from the school of request, it is best suggested that you contact the transportation office @ (914) 528-4445 for details.

**DATE OF REQUEST:** \_\_\_\_\_

**THIS REQUEST IS FOR THE SCHOOL YEAR:** \_\_\_\_\_

**REQUESTING TRANSPORTATION TO WHAT SCHOOL:** \_\_\_\_\_

**Reason if this is a late request:** \_\_\_\_\_

**STUDENT INFORMATION:** (Please Print)

\_\_\_\_\_  
**Last Name**                      **First Name**                      **Date of Birth**                      **Grade**                      **Sex (M) (F)**

\_\_\_\_\_  
**Address**                                      **City**                                      **State**                                      **Zip Code**

\_\_\_\_\_  
**Home Phone Number** (With Area Code)                      **Cell Phone Number** (With Area Code)

\_\_\_\_\_  
**Emergency Contact Person's Name**                      **Emergency Contact Phone Number**

**Transportation to begin:** \_\_\_\_\_

**Transportation Needs:** AM \_\_\_\_\_ PM \_\_\_\_\_ BOTH \_\_\_\_\_

**Parent/Guardian Names:** Mother \_\_\_\_\_ Father \_\_\_\_\_

**Signature of Parent/guardian:** \_\_\_\_\_

**PLEASE FAX THIS FORM TO THE TRANSPORTATION DEPARTMENT @ (914) 528-1839  
OR E-MAIL IT TO [dmichetti@lakelandschools.org](mailto:dmichetti@lakelandschools.org)**

UPDATED: 1/2022

<b>FOR TRANSPORTATION USE ONLY</b>
SCHOOL ATTENDANCE ZONE: _____
STUDENT ID #: _____