

Policy Information

Series 3000 - Business and Non-Instructional

Non-Instructional Operations

Transportation Routes and Services

Policy # 3541

Transportation routes and services will be established by the Director of Transportation under the direction of the Superintendent of Schools each year and provided for in the tentative budget submitted to the Board of Education.

New requests for transportation will be submitted to the Director of Transportation in accordance with the provisions of Education Law and with Policy 3540.

Criteria for routes and services will be established by the Superintendent in the Administrative Regulations, with approval by the Board of Education.

Adoption Date: 1/1/1952, Revised: 6/7/2001; 12/14/1961, 01/23/1964,02/13/1975
3000 - Business and Non-Instructional

Transportation Routes and Services

Regulation Info 3541R

Transportation shall be provided to students residing in the District as follows:

- (1) To public schools within the District: Children residing in the School District will be transported to public schools in the District in accordance with law and Board Policy. For students in the elementary schools, transportation will be provided within the attendance zone of the school of attendance.
- (2) To non-public schools: Children attending non-public schools shall be afforded transportation in accordance with law and Board Policy. Such children shall be entitled to transportation a maximum distance of 15 miles as measured from their home to the school of attendance. Requests for transportation shall be made by the parent or guardian by no later than April 1st preceding the school year for which transportation is requested. In the event a family moves into the District after April 1st, the request must be made within 30 days of moving into the District.

Transportation to Bus Stops and Routes

Bus stops and bus routes will be established to provide safe transportation to the students in the District, while at the same time making efficient use of the transportation resources of the District.

The following guidelines will be used for the establishment of bus stops and bus routes:

(1) Bus Stops:

- Ordinarily, bus stops will be no closer than within 600 feet of each other.
- Dead end and loop streets will be serviced by school buses only when they are within the District's guidelines and meet safety considerations.
- When intersecting roads are on a main bus route, the corner of such intersecting roads will usually be selected as a bus stop.
- Bus stops will be located at points with adequate sight visibility in both directions.

- Numbers of students at bus stops will vary according to the concentration of riders in an area, the degree of traffic, the presence of stop signs, speed limits and bus road requirements.

Exceptions to the above conditions may be made when a combination of factors would, in the discretion of the District, make a bus stop unsafe.

Transportation Routes and Services - Regulation

(2) Routes

Transportation shall only operate on roads that are maintained by a state, county or town highway department. The District is not required to provide transportation over private roads or over roads which the District deems to be unsafe for drivers and students or causes more than normal wear and tear on vehicles.

- Bus routing shall eliminate, to the extent practicable, dead-end streets especially where the road would require the bus to turn around by backing up.
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