



## VERIFICATION OF RESIDENCY REQUIREMENTS

The Lakeland Central School District requires proof of residency and may make reasonable inquiry to verify residency and eligibility for admission to its schools.

To verify residency at the time of registration the following are required:

**A. For Homeowners - You must present three (3) documents, as follows:**

Real property tax receipt or signed closing statement from Attorney and deed (including Westchester County or Putnam County Recording Cover Sheet)

**AND**

Two (2) of the following current documents in the Homeowner's name:

Mortgage Statement

Utility bill

Fuel Oil bill

Cable TV bill

Property Insurance Certificate

Voter Registration Card

Recent W2 Form

**Note: Documents with only a P.O. Box address will not be accepted.**

**B. For Renters - You must present four (4) documents, as follows:**

A valid and fully executed lease for the rental unit and a rent receipt signed by the landlord, including the landlord's address and telephone number and property address (within the past 30 days).

**AND**

A Completed, Signed and Notarized Affidavit of Property Owner/Landlord (LCSD Form)

**AND**

Two (2) of the following current documents in the Renter's name:

Utility bill

Fuel Oil bill

Cable TV bill

DSS Budget Sheet

Section 8 or Municipal Housing Statement

Property Insurance Certificate

Voter Registration Card

Recent W2 Form

Letters from Agencies or caseworkers

**Note: Documents with only a P.O. Box address will not be accepted.**

**C. For parents/students who reside with a family member/friend, you must present five (5) documents, as follows:**

A Completed, Signed and Notarized Affidavit of Property Owner/Landlord (LCSD Form)

**AND**

Two (2) documents verifying the residency of the family member/friend (see above for Homeowners and Renters).

**AND**

Two (2) of the following documents in the Parents' name:

Utility bill	Property Insurance Certificate
Fuel Oil bill	Voter Registration Card
Cable TV bill	W2 Form
Section 8 or Municipal Housing Statement	
DSS Budget Sheet	Letters from Agencies or caseworkers
Government Agency Documents (food stamps, medical cards, DMV change of address)	

**Note: Documents with only a P.O. Box address will not be accepted.**

***We do not accept the following for proof of residency: driver's license, non-driver ID card, checkbook, bank statement, credit card statement, car insurance statement/card, cellular phone or telephone bills, library cards, car loan statements.***