

SMART Board Maintenance

Pen Tray

If the pen tray gets dirty or if the software doesn't recognize when you pick up a tool, you should clean the sensors in the pen tray slots with a slightly damp cotton swab to wipe away the dirt. DO NOT POUR WATER INTO THE SLOTS.

Whiteboard

Before you clean the whiteboard, LOG OFF of the computer. Otherwise you will scramble the desktop icons or activate components when you touch the screen. Put the projector on standby or turn off so that you can more easily view the streaks and dirt.

Clean once a week with a using standard glass or whiteboard cleaner. Do not spray directly on the screen because the liquid may drip into the tray and this can damage the mechanics. Instead, spray the cloth with the cleaner and then wipe the screen with that cloth.

If somehow you have marks on the whiteboard from another kind of marker, use can use a cleaner such as Expo™ Board Doctor. You can also use a dry-erase marker to remove marks from permanent marker because these markers contain solvents that work to remove permanent ink. To do this, cover the permanent ink with the dry-erase ink and wipe clean with a soft cloth while the ink is still wet. If any trace remains, spray with standard glass or whiteboard cleaner and wipe clean.

Preventing Damage to the Writing Surface

Keep sharp writing instruments away form the board. These can damage the board if applied with heavy pressure.

Avoid letting abrasive cleaning materials come in contact with the board.

Other

Make sure that all of the pens and the eraser are in the tray if you want to use your fingers to click. If you lose a pen, put another object in the tray slot. Otherwise, the board will "think" that you are using the missing tool.

When you select the height of the board, consider the height of your shortest user!